MAY 2014 NEWSLETTER

Albert Einstein said: “Insanity: doing the same thing over and over again and expecting different results”. DJA does not want this to happen to you in a program review or audit! To assist you, we are adding a new Compliance Corner section to the DJA Monthly Newsletter which will review one or two important compliance issues. This month we will be discussing the Direct Loan Quality Assurance Plan which is required of schools that participate in the William D. Ford Direct Loan Program. In addition, we will talk about security requirements for personally identifiable information.

I hope the information in the newsletter is beneficial to you in the administration of your institutions financial aid. If you would like to know about DJA’s services please give me a call (800-242-0977) or if you know someone that would benefit from our free newsletter please send me an email (djohn@gotodja.com) and we will add them to the distribution list.

Thank you and until next time, have fun!

Deborah John, President

FY 2015 SEQUESTER REQUIRED CHANGES TO THE TITLE IV STUDENT AID PROGRAMS

Previous guidance from USDE provided institutions with information on the effect of the across-the-board budget cuts known as sequestration on the Title IV student financial aid programs. Because the Budget Control Act of 2011 (the sequester law) remains in effect, sequester required changes for Federal fiscal year 2015 (FY 2015) will be required effective October 1, 2014.

Direct Loan Program

The terms of the sequester increase the loan fees charged to Direct Loan borrowers for Direct Subsidized, Direct Unsubsidized and Direct PLUS loans. For loans where the first disbursement is made on or after October 1, 2014 and before
The loan fee for Direct Subsidized Loans and for Direct Unsubsidized Loans is 1.073%. For example, the fee on a $5,500 loan will be $59.01 (truncated to nearest cent, not rounded).

The loan fee for Direct PLUS Loans (for both parent borrowers and graduate and professional student borrowers) is 4.292%. For example, the fee on a $10,000 PLUS Loan will be $429.20.

Loan fee calculations that result in more than two decimal points must be truncated (not rounded) to two decimal points (cents).

The following chart displays the required loan fees for both the FY 2014 and FY 2015.

<table>
<thead>
<tr>
<th>Loan Type</th>
<th>Impacted Loans</th>
<th>Loan Fee Percent</th>
<th>Fee Example</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Subsidized Loans and Direct Unsubsidized Loans</td>
<td>FY 2014 First disbursed on or after December 1, 2013 and before October 1, 2014</td>
<td>1.072</td>
<td>$58.96 on a $5,500 loan</td>
</tr>
<tr>
<td></td>
<td>FY 2015 First disbursed on or after October 1, 2014 and before October 1, 2015</td>
<td>1.073</td>
<td>$59.01 on a $5,500 loan</td>
</tr>
<tr>
<td>Direct PLUS Loans (Parent and Grad/Prof Student)</td>
<td>FY 2014 First disbursed on or after December 1, 2013 and before October 1, 2014</td>
<td>4.288</td>
<td>$428.80 on a $10,000 loan</td>
</tr>
<tr>
<td></td>
<td>FY 2015 First disbursed on or after October 1, 2014 and before October 1, 2015</td>
<td>4.292</td>
<td>$429.20 on a $10,000 loan</td>
</tr>
</tbody>
</table>

IMPORTANT: In an Electronic Announcement posted to IFAP on April 24, 2014, USDE encouraged institutions to refrain from submitting origination records to the COD System for Direct Loans that will be first disbursed on or after October 1, 2014 until further guidance was provided. While additional operational guidance will be provided over the next couple of weeks, Dear Colleague Letter GEN-14-10 announces that institutions may immediately begin submitting to COD Direct Loan origination records where the first
May 2014

Disbursement will be on or after October 1, 2014. Of course, those origination records must have the correct loan fees as provided in this letter.

Iraq-Afghanistan Service Grants

An Iraq-Afghanistan Service Grant where the first disbursement is on or after October 1, 2014 and before October 1, 2015 requires a reduction of 7.3 percent from the award amount for which the student would otherwise have been eligible (i.e., the maximum Federal Pell Grant award amount for the relevant award year).

The following chart displays the FY 2014 and FY 2015 sequester required Iraq-Afghanistan Service Grant Program reductions as they apply to the 2013-2014 and 2014-2015 award years.

<table>
<thead>
<tr>
<th>Award Year</th>
<th>Impacted Awards</th>
<th>Statutory Award Amount</th>
<th>Reduction from Statutory Award Amount</th>
<th>Dollar Reduction Amount</th>
<th>Adjusted Award Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013-2014</td>
<td>First disbursed prior to October 1, 2013 (FY 2013 Sequester)</td>
<td>$5,645</td>
<td>10.0%</td>
<td>$564.50</td>
<td>$5,080.50</td>
</tr>
<tr>
<td></td>
<td>First disbursed on or after October 1, 2013 and before October 1, 2014 (FY 2014 Sequester)</td>
<td>$5,645</td>
<td>7.2%</td>
<td>$406.44</td>
<td>$5,238.56</td>
</tr>
<tr>
<td>2014-2015</td>
<td>First disbursed on or after October 1, 2013 and before October 1, 2014 (FY 2014 Sequester)</td>
<td>$5,730</td>
<td>7.2%</td>
<td>$412.56</td>
<td>$5,317.44</td>
</tr>
<tr>
<td></td>
<td>First disbursed on or after October 1, 2014 and before October 1, 2015 (FY 2015 Sequester)</td>
<td>$5,730</td>
<td>7.3%</td>
<td>$418.29</td>
<td>$5,311.71</td>
</tr>
</tbody>
</table>

Schools with systems that require award amounts to be in whole dollars must ensure that overall award amounts round down to the next lowest dollar.
TEACH Grants

A TEACH Grant where the first disbursement is on or after October 1, 2014 and before October 1, 2015 requires a reduction of 7.3 percent from the award amount for which the student would otherwise have been eligible. The chart that displays the required TEACH Grant Program reductions can be found at the following link.


STUDENT LOAN INTEREST RATES EXPECTED TO INCREASE IN JULY

Interest rates on most federal student loans are based on a certain type of bond that the Treasury Department issues, known as the ten-year note. The yield is the rate at which investors charge the federal government for borrowing money. Next month, there will be a Treasury bond auction, and that rate will set federal student loan interest rates. The chart below outlines the current and estimated interest rates for loans taken out between July 2014 and June 2015.

<table>
<thead>
<tr>
<th>Loan type</th>
<th>Interest rate on loans taken out between July 2013 and June 2014</th>
<th>Estimated new rate on loans taken out between July 2014 and June 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Subsidized and Unsubsidized Loans (for undergraduate students)</td>
<td>3.86%</td>
<td>5.09%</td>
</tr>
<tr>
<td>Direct Unsubsidized Loans (for graduate/professional students)</td>
<td>5.41%</td>
<td>6.64%</td>
</tr>
<tr>
<td>Direct PLUS Loans (for parents and graduate/professional students)</td>
<td>6.41%</td>
<td>7.64%</td>
</tr>
</tbody>
</table>

NSLDS RECENT ENHANCEMENTS

Recent enhancements made to the National Student Loan Data System (NSLDS) and the NSLDS Professional Access Website is detailed in NSLDS Newsletter 45. A brief outline and overview of that information in that letter is provided below as well as a link to access it. Please be sure to click on the link to review this information in detail.
• Enhancements to Support the 150% Direct Subsidized Loan Limit
  o New Subsidized Usage Page
• Updates to Enrollment Reporting
  o New NSLDS Enrollment Reporting Guide and Enrollment Reporting File Layouts
  o NSLDS Enrollment Spreadsheet Submittal
  o Enhancements to Enrollment Maintenance Page
  o Removal of Enrollment Add Page
  o New Enrollment Status “Q” (Three-Quarter Time)
  o New Country Codes
• New Student Contact Information Page
• Enhancements to Accommodate Schools with Locations Greater than 99
• New Fields on the Loan Detail Page

Enhancements to Support the 150% DL Subsidized Loan Limit

A link to the new Subsidized Usage page has been added under the Enrollment Summary page on NSLDS. This page displays information about a student's total subsidized usage, loan-level subsidized usage that is sent to NSLDS from the Common Origination and Disbursement (COD) System, and information about the programs in which the student is enrolled that is reported by a school to NSLDS.

Updates to Enrollment Reporting

As a result of the 150% Direct Subsidized Loan Limit, schools will be required to report enrollment at the program level no later than October 1, 2014. Other notable changes to the enrollment reporting process are as follows:

• Beginning July 1, 2014, NSLDS will request enrollment information from schools every 60 days and schools will be required to respond to those requests within 15 days of the date that the electronic enrollment reporting roster is sent to the school or to its designated third-party servicer. Therefore, all enrollment reporting schedules with frequencies greater than two months will be updated to the new default schedule of every two months.
• Beginning October 1, 2014, NSLDS will no longer accept files in the previous Original and Enhanced fixed-width or CSV formats. At the same time, NSLDS will stop accepting files in the XML format. Support for XML file exchange with a modified schema may resume at a later date.
• A new Enrollment Status of ‘Q’ for three-quarter time has been added as a valid value.

For more information on these changes, refer to Dear Colleague Letter GEN-14-07, posted to the Information for Financial Aid Professionals (IFAP) Web site on April 14, 2014.

NSLDS Enrollment Reporting Guide

To provide you with technical details about these changes, a new version of the NSLDS Enrollment Reporting Guide is now available on the IFAP Web site, in the NSLDS User Documentation section or you can access it using this link: NSLDS Enrollment Reporting Guide (April 2014) in PDF Format, 6MB, 290 Pages
On February 27, 2014 the new NSLDS Enrollment Reporting file layouts (in fixed-width and comma separated values [CSV] formats) were posted to the IFAP Web site. Schools may begin using the new file layouts immediately. **However, all schools must report enrollment records under the new reporting file layouts regardless of their method of reporting by October 1, 2014.**

**Important Note:** While schools are encouraged to implement the necessary changes as soon as possible, all schools must have implemented the necessary changes by October 1, 2014. This October date represents a three-month extension from the previously announced deadline of July 1, 2014. Schools that choose to wait to report using the new enrollment reporting file layouts until after July 1, 2014 must, when they do begin reporting using the new enrollment reporting file layouts, report program-level enrollment information retroactive to July 1, 2014.

As a reminder, the use of a third party servicer does not relieve the school of the responsibility for enrollment reporting. Use the monitoring tools and information in the Enrollment Reporting Guide to ensure that your school is in compliance with all enrollment reporting requirements.

**Subsidized Usage Period Data**

The National Student Loan Data System (NSLDS) will begin loading 150% Subsidized Usage Period (SUP) data from the Common Origination and Disbursement (COD) System during the week of April 14, 2014. The data will be displayed on the new Subsidized Usage page on the NSLDS Professional Access Web site and will be made available to the Central Processing System (CPS) for inclusion on the Institutional Student Information Record (ISIR) and Student Aid Report (SAR).

As the data is loaded to NSLDS, it will be included on new prescreening transactions and on subsequent post-screening transactions in the Subsidized Loan Eligibility Used (SLEU) field on the ISIR. Changes in the Subsidized Usage Period data will not cause a new post-screening transaction but will be included on the ISIR if an applicant is post-screened for another reason.

STUDENT USE OF THE IRS DATA RETRIEVAL TOOL

As you know, applicants and the parents of dependent students often provide estimated income information on their initial FAFSA in order to meet early school and/or state deadlines. Similarly, applicants and parents who have filed their federal tax return may submit their application before the IRS DRT is available for use in FAFSA on the Web, or choose not to use the IRS DRT at all.

As part of the ongoing effort to expand usage of the IRS Data Retrieval Tool (IRS DRT) by applicants and parents, USDE has initiated an e-mail notification process to encourage those who provided estimated federal tax information or who chose not to use the IRS DRT to go back to FAFSA on the Web and submit corrections to their FAFSA to get a more accurate ISIR transaction to determine a student’s eligibility for aid.

2014-2015 notifications will be sent when the most recent CPS transaction indicates a “Will File” tax return status for the student and/or parent. Notifications will also be sent to applicants and parents who indicate they have “Already Completed” their tax return, but did not transfer their tax return information into the FAFSA using the IRS DRT.

Students and parents will be divided into two groups; the “estimator group” and the “filer group”.

Distribution of initial e-mail notifications for the “estimator” group began in early April 2014. Just prior to May 8, 2014, the CPS database will be queried a second time to identify records where the last transaction meets the same “estimator” conditions as those for the first notification. Records that still meet these conditions will be selected for follow-up notifications.

Distribution of e-mail notifications for the “filer” group will begin in late May. Subsequent messages for filers will be sent every 45 days until mid-September 2014, and then every 60 days until the end of the cycle, to students and parents who meet the criteria for notification and have not previously been sent a notification.

Both the “estimator” and “filer” versions of the e-mail notifications encourage the student or parent to return to FAFSA on the Web, determine if he or she is eligible to use the IRS DRT, and then use the Tool (if eligible) to transfer the tax return information filed with the IRS into the FAFSA to create a new CPS transaction. The notifications also discourage the student or parent from revising data that was accurate at the time the FAFSA was filed, such as household size or number in college.

The “estimator” e-mail notifications instruct the student or parent to update the tax filing status questions from a "Will File” status to an “Already Completed” status, even if all other income information on the FAFSA is correct.

To review the full text of the e-mail notifications that will be sent to students and parents, refer to the attachment to the electronic announcement dates 4/15/14.

http://www.ifap.ed.gov/eannouncements/041514EmailNotification415FAFSAAppsIRSDatatrlTool.html
FAFSA ON THE WEB ENHANCEMENTS

It is important that your school become familiar with the following enhancements to the FAFSA so you will be able to answer applicants and/or parents questions.

- **Updated Response to HS Diploma/GED Question** – The “GED certificate” response option has been updated for the question “When you begin college in the 20XX-20XX school year, what will be your high school completion status?” to “GED certificate or state authorized high school equivalent certificate”. Students should select this reworded response when submitting applications or corrections if they have a state-authorized high school equivalent certificate that the issuing state recognizes as the equivalent of a high school diploma.

- **Clarified Guidance on Reporting Non-Custodial Parent Support** – The Web page label has been updated as well as associated help topics for the “Money received, or paid on student’s behalf” question to more clearly advise students that financial support received from a non-custodial parent should be reported as untaxed income if it is not part of a legal child support agreement.

- **Clarified Confirmation Page Guidance for Parental Data Transfer Option** – The warning message text displayed on the Confirmation page to dependent applicants who select the option to transfer parental FAFSA information from the submitted application to a sibling’s application has been updated. The revised warning message text advises applicants to verify they will be using the correct parental information before transferring the data to their sibling’s application.

- **Additional DOMA-Related Label and Dynamic Text Updates** – The 2014-2015 version of the FAFSA on the Web site has been updated to revise labels for parental questions and provide additional guidance to applicants who are same-sex married couples or have same-sex married parents. These changes were made to comply with the Supreme Court’s decision that struck down Section 3 of the Defense of Marriage Act (DOMA). For further information about 2014-2015 changes related to the collection of parental information, see [Dear Colleague Letter GEN-13-12](http://www.ifap.ed.gov/eannouncements/040414OverviewofApril2014EnhancementsstotheFAFSAontheWebSite.html).
  - Additional updates have been implemented to question labels and other Web page text to use gender-neutral references such as “parent 1” and “parent 2” when referring to parental information on the FAFSA, particularly when the “Married/Remarried” response is selected for the Parents’ Marital Status field. These changes will apply to multiple functions on the Web site.

In most cases, fields most commonly labeled as “Father/Stepfather” will now be labeled as “Parent 1 (Father/Mother/Stepparent)” and fields previously labeled as “Mother/Stepmother” will now be labeled “Parent 2 (Father/Mother/Stepparent).”

**2014-2015 VERIFICATION RESOURCES**

**IRS Tax Return Transcript Matrix**

USDE released the IRS Tax Return Transcript Matrix to help financial aid administrators map 2013 IRS Tax Return Transcript information to FAFSA/ISIR data, as the IRS Transcript does not have line or item numbers and uses wording that may be different from what is used on the FAFSA.

Column 1: Llists the seven FAFSA information items that may need to be verified for a student or parent who indicated that they did or will file a 2013 IRS tax return.

Column 2: Includes the student FAFSA question number for each item followed by the relevant parent FAFSA question number.

Column 3: Displays the student ISIR item number followed by the parent ISIR item number.

Column 4: Identifies the item name as reported on the IRS Tax Return Transcript. Note that for some items the transcript may report two or three values. This is because the IRS calculates or recalculates the amount reported by the tax filer for some items. If only one value is reported on the transcript, that value must be used for verification. If more than one value is reported on the transcript, the value associated with the item name that includes the words “Per Computer” must be used for verification. The “Per Computer” line should be used for verification even if it is different than what was reported by the tax filer.

The last three columns show the corresponding line item numbers from the three 2013 IRS tax returns (IRS Form 1040, IRS Form 1040A, and IRS Form 1040EZ).

**2014–2015 FAFSA Verification-IRS Tax Return Transcript Matrix in Excel Format, 37 KB**


USDE announced the availability of the 2014-2015 Application and Verification Guide at the beginning of April. Please take time to review it.

Application and Verification Guide Master File in PDF Format, 1MB, 132 Pages

Table of Contents in PDF Format, 50KB, 4 Pages

Introduction in PDF Format, 53KB, 4 Pages

Chapter 1 - The Application Process: FAFSA to ISIR in PDF Format, 105KB, 6 Pages

Chapter 2 - Filling Out the FAFSA in PDF Format, 274KB, 26 Pages
PELL GRANT LIFETIME ELIGIBILITY USED (LEU) DISPUTE PORTAL

Authorized COD Web site users are now able to create, view, and/or update a Pell Grant LEU dispute escalation on behalf of a student via the new Pell LEU Dispute Portal on the COD Web site. Schools will no longer contact the COD School Relations Center to initiate the dispute.

*Note: COD Web site School User Levels 3-6 have the ability to initiate the dispute using the Pell LEU Dispute Portal. If you have questions regarding your user access level, consult your school’s COD System Destination Point Administrator.*

The circumstances in which a Pell Grant LEU dispute will be considered by USDE are not altered by this system update. It is only the method by which the dispute will be recorded within the COD System that has changed. For this reason, it is important to review earlier guidance about Pell Grant LEU dispute escalations ([Dear Colleague Letter GEN-13-14](http://www.ifap.ed.gov/eannouncements/041814PellGrantLEUInfoNewPellGrantLEUDisputePortalToolAvailCODWebSite.html) and [June 27, 2013 Electronic Announcement](http://www.ifap.ed.gov/eannouncements/041814PellGrantLEUInfoNewPellGrantLEUDisputePortalToolAvailCODWebSite.html)) in addition to the electronic announcement posted on April 18, 2014.

PERKINS COHORT DEFAULT RATES (ORANGE BOOK)

The Federal Perkins Loan Program Status of Default as of June 30, 2013, known as the Orange Book, is a report that lists each school that participated in the Federal Perkins Loan (Perkins Loan) Program during the 2012-2013 Award Year and provides a cohort default rate for each school. This report is based on data submitted by schools in the Fiscal Operations Report for 2012-2013 and Application to Participate for 2014-2015 (FISAP), and includes all schools reporting Perkins Loan funds regardless of whether or not they advanced funds to students in FISAP Part III, Section A, field 4.
An Electronic Announcement dated April 29, 2014 includes more information for those that participate in the Perkins Loan program and an attachment to the orange book:

**FEDERAL STUDENT AID TRAINING**

**Federal Student Aid Online Training Module - Satisfactory Academic Progress**

Dear Colleague Letter ANN-14-09 announces the availability of Federal Student Aid’s online training module on satisfactory academic progress (SAP), including resources to help you develop and successfully implement an SAP policy at your school.

This training provides participants with lessons on required and optional elements of an SAP policy, and features a variety of resources to help you develop and implement your school’s SAP policy, including a checklist and factors to consider when creating or updating a policy. Portions of the training and the accompanying case studies have been separated into sections for term-based credit-hour programs and clock-hour and non-term credit-hour programs. This training is intended for financial aid professionals and all other school staff with responsibilities for monitoring students’ satisfactory academic progress.

For details on accessing the training see this DCL at: http://www.ifap.ed.gov/dpcletters/ANN1409.html

**Federal Student Aid Webinar Recording - New Direct Consolidation Loan Process**

If you are interested in learning more about the new process for Direct Consolidation Loans, you may access the recorded version of FSA’s recent webinar. This webinar includes a detailed walkthrough of the application process on the StudentLoans.gov Web site.

To view the session, including the presentation slides and transcript, click on this link:

http://ifap.ed.gov/ifap/ifapMedia.jsp#NewDirectConsolidationLoan

**COMPLIANCE CORNER**

**Direct Loan Quality Assurance Requirement**

All schools that participate in the William D. Ford Federal Direct Loan (Direct Loan) Program are required to implement a quality assurance process within their financial aid office operations. The Direct Loan Program
regulations at 34 CFR 685.300(b) (9) require schools to implement and document a quality assurance process to ensure that they are complying with program requirements and meeting program objectives.

Your school must have a quality assurance process in place that documents that the school is:
- Reporting loan records, disbursements, and adjustments to disbursements correctly to the Common Origination and Disbursement (COD) System,
- Disbursing and returning loan funds in accordance with regulatory requirements,
- Disbursing the correct loan amount to the correct student, and
- Completing monthly reconciliation and Program Year Closeout

To be effective, the steps for implementing a Direct Loan quality assurance process will be unique to each school and need to take into account the characteristics of a school’s academic policies and programs and its borrower population. Schools should use self-assessments to examine their procedures and take action on an ongoing basis to strengthen areas of risk.

The Department of Education (the Department) does not mandate the method by which schools meet the quality assurance requirement. Schools may have institutional-designed assessments and quality assurance processes in place to ensure that the Direct Loan quality assurance requirement is met. However, there are several options and tools available from the Department that can assist schools in meeting the quality assurance requirement. Schools can choose from these tools to best fit their needs.

In collaboration with schools, the Department has designed the FSA Assessments to assist schools with compliance and improvement activities. The FSA Assessments, including Direct Loan-specific activities, are available under “Tools for Schools” on the Information for Financial Aid Professionals (IFAP) Web site.

Regardless of the method or tools a school chooses, it is important to have a clearly documented quality assurance process, to review this process on a regular basis, and document that the process is being used. The quality assurance documentation should be easily accessible and readily available to Department reviewers in the case of a program review or audit.


**Protecting Personally Identifiable Information (PII)**

“PII is information that can be used to distinguish a person’s identity, e.g., name, social security number, biometric data, etc., alone, or when combined with other personal data, linked or linkable to a specific person, such as date and place of birth, mother’s maiden name, etc.”

Schools that participate in the FSA programs are required to follow Federal Trade Commission regulations. This means that all schools MUST develop, implement, and maintain a comprehensive information security program that includes administrative, technical, and physical safeguards designed to achieve the following objectives:

- Insure the security and confidentiality of personal information,
- Protect against any anticipated threats or hazards to the security or integrity of such information, and
Protect against unauthorized access to or use of such information that could result in substantial harm or inconvenience to any customer.

***If you do not have a written security plan you are not compliant***

A privacy breach occurs when PII is lost, stolen, disclosed or otherwise exposed to unauthorized people for unauthorized purposes. This includes PII in any format, and whether or not it is a suspected or confirmed loss.

Examples of PII breaches:
- PII left on the printer or scanner
- PII e-mailed without encryption or other protection
- PII mailed to the wrong recipient
- PII stored on a stolen laptop or thumb drive
- PII posted to a public-facing website, etc.

Only collect and use information that is absolutely necessary, and only share with those who absolutely need the information.

- “Review and reduce”—inventory your PII and PII data flows, and look for ways to reduce PII
- Follow all Departmental policies and procedures
- Think before you hit the “send” button (E-mail is by far the #1 source of breaches)
- “Scramble, don't gamble”—encrypt, encrypt, encrypt
- Minimize (or eliminate) the use of portable storage devices
- Protect PII on paper—enforce a clean desk policy, use secure shredding bins, locked cabinets, etc.

**DJ CALENDAR**

**Monthly DJA Webinar: Return of Title IV Funds—Wednesday, May 7th at 11 a.m. CST**

**Next Month’s DJA Webinar:**

**General Participation Requirements—Wednesday, June 4th at 11 a.m. CST**

**NOTE:** There may be a difference between DJA local time and your time zone. To determine your time zone equivalent, click on this link to view a time zone map: [http://www.worldtimezone.com/time-usa12.php](http://www.worldtimezone.com/time-usa12.php)

Webinars are free to Clients. There is a $45 fee for all others who may be interested in joining us for these presentations. Invitations are automatically sent to all Clients, however all other participants must register by sending an email to Kim Onderek at konderek@gotodja.com. After registering, you will receive the log-in information. Questions can be directed to Kim by email or by calling toll free 1-800-242-0977.

**2014 DJA Monthly Webinar Schedule**

| JAN 8 | Cohort Default Rate |
| FEB 5 | Consumer Information, Record Keeping and Disclosures |
| MAR 5 | Administrative Capabilities |
May 2014

<table>
<thead>
<tr>
<th>Month</th>
<th>Date</th>
<th>Event Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>APR</td>
<td>2</td>
<td>Satisfactory Academic Progress</td>
</tr>
<tr>
<td>MAY</td>
<td>7</td>
<td>Return of Title IV Funds (Including LOA)</td>
</tr>
<tr>
<td>JUN</td>
<td>4</td>
<td>General Participation Requirements</td>
</tr>
<tr>
<td>JUL</td>
<td>2</td>
<td>Campus Crime Report</td>
</tr>
<tr>
<td>AUG</td>
<td>6</td>
<td>Entrance and Exit Counseling</td>
</tr>
<tr>
<td>SEP</td>
<td>3</td>
<td>Cash Management</td>
</tr>
<tr>
<td>OCT</td>
<td>1</td>
<td>Enrollment Reporting Using NSLDS</td>
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<tr>
<td>NOV</td>
<td>5</td>
<td>Program Integrity (Audits, Program Review)</td>
</tr>
<tr>
<td>DEC</td>
<td>3</td>
<td>1098-T Reporting</td>
</tr>
</tbody>
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**Private Career Colleges and Schools (PCCS) Financial Aid Conferences**  
**May 19-20, 2014 - Chicago, IL**

The PCCS conferences are open to all postsecondary schools. DJA will be an exhibitor at the Region V meeting will be presenting on the following topics:
- General Participation Requirements
- Application Process, Needs Analysis & Student Eligibility Requirements
- Cash Management

We look forward to seeing you, so please stop by to say hello!

For more information on these workshops go to [http://www.regionspccs.com/](http://www.regionspccs.com/) or, contact Larry Prather, at: 316-682-1838 or by email at: larryprather@cox.net

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**Association of Private Sector Colleges and Universities (APSCU) Annual Convention and Exposition**  
**June 16-18 - Las Vegas, Nevada**

Make plans to attend the upcoming Association of Private Sector Colleges and Universities (APSCU) Annual Convention & Exposition. The convention will be held at The Palazzo Las Vegas. DJA will be an exhibitor at this convention. For all the latest convention news please visit [http://www.apscuconvention.org/](http://www.apscuconvention.org/).